

You have been commissioned by a graduate of the Baden-Württemberg Cooperative State University (DHBW) Stuttgart to check the period of study and the degree or a graduation document and to have them confirmed by the university.

At the DHBW, great importance is attached to the careful handling of data. In accordance with the Basic Data Protection Regulation (DS-GVO), information about current students or graduates can only be passed on to third parties to a limited extent.

Nevertheless, we would like to support you in your request.

1. for the verification of graduation documents (diploma certificate, diploma certificate, bachelor's certificate, bachelor's certificate) of the DHBW or the predecessor institution Berufsakademie:

Please send us copies of the graduation documents.

2. for confirmation of the period of study or graduation:

- First and last name of the graduate\* (student\*).
- Detailed contact information including e-mail address of the graduate\* (student\*),
- period of study,
- name of the course of study and, if applicable, the field of study,
- location of the university of cooperative education or DHBW,
- degree achieved

Since we are unable to check the authenticity of any declaration of consent you may have submitted, we will contact the student or graduate directly.

To ensure prompt processing, please direct your request with the above details to:

verifications@dhbw-stuttgart.de or

verifikationen@dhbw-stuttgart.de

Please note that there is a fee for this confirmation. Currently, according to the fee statutes, Euro 50 is charged for this form of miscellaneous certification.